



The Parochial Church Council of the Ecclesiastical Parish
of St Mary's
East Grinstead

Annual Report 2024



St Mary's by Northern Light

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St Mary's Church, East Grinstead

Helping our community to know, love and follow Jesus.'

Incumbent: Rev. Adam Charles Wogan BA BTh SSC, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

Independent Examiner: Mrs Claire Harper

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Charity Registration Number 1152316

The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead – Trustees Report

Structure, Governance and Management

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent	Fr Adam Wogan – Chair
Church Wardens	Mr Steve Pond
Deputies	Mr David Garrett Mrs Diane Mead Mr Andrew Morris
Deanery Synod Representatives	Mr David Garrett Dr Karen Rose Ms Julie Orton
Elected Members	Mrs Wendy Breeze- Safeguarding Officer Mrs Su O'Neill – Hon Treasurer Mr Steve Pond – Churchwarden Mrs Elena Smith Mr Matthew Bland Mrs Kathryn Smith Mrs Moeena Winsor Dr Karen Rose- Ex Officio Miss Julie Orton- Ex Officio Mr David Garrett- Ex Officio

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

The role of Minute Secretary for PCC meetings was undertaken by various members of the PCC.

Objectives and Activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which is rented out to support the work of the parish management of the cottage sits with Mayhew's Property Management. This ensures a professional relationship with the tenants.

The aims and objectives set out for 2024 were as follows:

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.

We were thrilled to be able to undertake and develop a range of initiatives that were established in 2019 to engage with families and the wider community. These include our annual Plant Sale, Children's Summer Club and Beer Festival, a weekly Baby and Toddler group as well as other social and evangelistic activities. Our monthly Family Mass continues to be our biggest mass of the month, with new families attending regularly. These events have provided many opportunities to share the gospel with people who would not usually interact with the Church. Our Breakfast and afterschool has now been running for a full year, and projections are good for the coming year. A more detailed report is found below.

Clearly our work is not complete, but we can thank God for the progress made so far. It is our hope to build upon this foundation for the coming year.

Achievements and Performance

1. Church Attendance

Electoral Roll

At the end of 2024 there were 131 members, 52 of which are not resident within the parish. Following the complete revision of the Electoral Roll, there are 107 members on the church Electoral Roll, 48 of whom are not resident within the parish.

2. Review of the Year

The full **PCC** met six times during the year (January, February, May, June, September and November, with an average level of attendance of 80%.

Mailing list

Our **Facebook page** continues to be a very valuable tool for publicity and evangelism, with regular posts, as well as videos and photos being uploaded. It is proving to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 772 followers on our Facebook page, up from 708 the previous year. Our Mailing List currently reaches 145 people. If you would like to be added to the mailing list, please email sylvia.stmaryeg@outlook.com

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Our **Christmas Services** were very well attended and were spiritually uplifting. These included the return of East Grinstead Concert Band for our 'Carols around the Oak Tree' Service, which was attended by around 150 people.

On Advent Sunday this year, we held our annual Advent Bonfire party, and this year added in a Christingle Service. This was a great night, and one that we would like to continue into the future.



Fr Adam teaching us about the Christingles



The children showing off their creations



Gathering around the fire to keep warm, with bellies full of hotdogs and marshmallows

Our crib service was supported by children who attended the Christmas Club, and was attended by over 150 people. This service, along with our Nine lessons and Carols Service, and Christmas masses helped us increase our 'Christmas service' attendance to pre-pandemic numbers; a very positive achievement. We were thrilled to have the highest Christmas attendance (Midnight and Christmas Day) for many years, with a total of 161.



Midnight Mass, Our largest congregation in many years

St Mary's continued to be blessed throughout the year by a loyal choir, choirmaster and organist, as well as dedicated teams of Servers, Sacristans, Welcomers, Readers and Flower arrangers and a small but reliable group who throughout the year regularly clean areas of the church.

Spiritual growth

Over the course of the year, members of our church studied together at our Lent and Advent course, attended the Our Lady of Walsingham Festival at Boxgrove Priory, and attended Walsingham's Shrine on pilgrimage.



First visit to the Holy House



Our pilgrims at the Shrine



The Start of a beautiful day at the Shrine

Young People and Children

St Mary's Stars Childcare LTD.



**St Mary's Stars
Childcare**

An exciting new wrap-around
setting on the church site for
St Mary's School pupils.

- Fun and educational activities
- Professional and experienced staff
- Healthy meals and snacks
- Indoor and outdoor areas

**OFSTED
REGISTERED
2739178**

Opening Times
Breakfast Club
7:30am- School drop off
After-School Club
School pick up-6pm



For more
information and to
Book Now
email
childcare.stmaryeg@outlook.com

2023 saw the establishment of St Mary's Stars Childcare Ltd, a wraparound childcare club offering before and after-school childcare for the children of our parish school.

Fr Adam continues to be greatly assisted in the development and leadership of this club by Jan Becker. A huge vote of thanks is owed to her for her support and wealth of experience that she offers to the club and to Fr Adam. Thanks is due too to Su for all her incredibly hard work behind the scenes.

Wendy, Our first club manager, did a fantastic job of leading the club through the first year of business and really set the foundation for the future of the club. Wendy left the club as manager at the end of 2024, to return to her former career, as a dental nurse. We wish her well.

The club is now managed by Steve Pond and is supported by Becky Carrier (Deputy Manager). The team expanded further in January 2024, with another playworker Kate Strong, and Helen Pond, in a supporting role.

The club broke even at the end of its first year of trading. Projections are very encouraging for the next year, and we hope to start turning a profit by the next academic year. Numbers are also increasing, and have reached capacity on some nights. This is incredibly encouraging for such a new business.

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The **link with our school** has been both maintained and strengthened. collective worship is celebrated together in church each week, and regular school masses are held in church each term. The whole school worship together twice a month in church and KS1 and KS2 alternate in the intervening weeks.

Baby and Toddler Group

The Baby and Toddler Group established here at St Mary's in September of 2022 continues to meet the needs of local families. This has been a great blessing both for our church community and the wider community of East Grinstead (and further afield).



The group now allows us to engage with many families who have, at some time, engaged with the group. The group is offered free of charge as a sign of God's love for his people.

The group is supported by various helpers and leaders who help with setting up the hall and providing refreshments. A special thank you is due to Jan, Hayley, Eileen and, Lynn and Julie who help by setting up the hall, serving refreshments and producing delicious cakes!

Children and adults enjoying playtime and chat

The **Foundation Governors** continue to represent the interests of the Church on the Governing Body of the school. Kyle Smith and Fr David act as a Foundation Governors alongside Fr Adam, and members of St Swithun's congregation

Links between our **uniformed organisations** have been maintained, and parade services continue. Fr Adam continued to serve as Padre to the Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron, throughout 2024, but stepped down in March 2024. Our uniformed groups were able to join us for parade services on Mothering Sunday and at our harvest Festival.

The ATC held their annual awards evening in church for the third time, this was a great evening

Junior Church continues to teach our children and young people the Faith during our Sunday masses throughout term-time. We thank those hard working people who share the Faith with our young people, and in doing so, prepare the Christian leaders of the future to work with us in Christ's Vineyard. Thank you especially to Caroline, Steve and Wendy.

In August 2023, St Mary's was thrilled to host her fourth **week-long Summer Club** for children. This was led by Fr Adam and a group of volunteers from our church family. Around 20 children spent five days learning the play 'Wemmicksville', creating the backdrop and props, learning songs and dances, and having lots of fun doing it. This is a huge undertaking, so a special thanks is due to all our adult volunteers who helped put on this fantastic work. The children loved it and the parents and family members who came to watch were very impressed.



The children getting crafty, at our summer club



Singing practice in full swing!

Just before Christmas 2024, St Mary's again hosted its **Christmas Club**, which was established in 2018. Sadly however, only 4 children were able to attend the club. This was much lower than the previous year, which had around 25 children taking part. The children nevertheless enjoyed a morning of craft activities, games and engaging with scripture and drama in preparation for helping Fr Adam lead the Crib Service on Christmas Eve.

Community Enrichment, Social and Fundraising

During the year, the church held various events celebrating the Church year alongside promoting national charities fundraising campaigns, as well as drawing various sections of the community together through the use of our church and hall.

Fundraising

Report by Andrew Morris Social and Fundraising Warden

We continued with our strategy of focussing fund-raising activities on 3 big events, tweaking and enhancing what we do to make more profit. The plant sale never fails to delight and brought in a handsome £3085 to boost our bank balance. Generous donations from our congregation which allowed us to buy plants at trade prices and sell at retail prices is a sure-fire way of guaranteeing a comfortable profit and something that we will



A buzzing Plant Sale.

continue to build on. Also to be acknowledged must be David Garrett's efforts who during the year collects and squirrels away garden items to be sold on the day. This is a popular feature of our sale and something we intend to expand on. The plant sale is at risk because we have fewer growers supplying plants so one idea is to broaden the sale and have it become 'St. Mary's Spring Market'. It will have a strong plant offer but also many other stalls.

The September Beer Festival although a tried and tested formula seems to always throw a curve ball at us. In 2024 it was the cold wet weather that became our enemy. Forced to move inside of church we held our nerve, not sure if it was going to be a big hit or a huge flop. A hit it was, surprising and delighting party goers with an opportunity to see how our building could be put to a different use whilst still maintaining the integrity of our mission goal to bring the community together and into our church.

It topped the year before not only for its uniqueness but most importantly for the whopping £4316 raised. Who knows what the 2025 Beer Fest challenge will be but what

we know for sure is that we have the resources and the skill to respond and roll with it.



Our beautiful church, a place of joy and happiness for the community

Our Christmas Fair ended the year by remaining on a fund raising high. The festive tea tearoom is the big money spinner and very popular with visitors. Although crazy to manage we seem to pull it off and it is something we could look to do more of at different times of the year. The Christmas raffle offered a chance to win one of three beautiful hampers generously donated by Carol Lane and just like the Tombola these staple festive features are guaranteed way to pull in the funds. The secret gem however, and pardon the pun was a large collection of jewellery donated to sell by Peter Lendon. This proved to be a great money spinner especially because it included several high-ticket items which Julie Orton organised to sell to a local jeweller. A handsome £2120 was raised on the day seeing an 17% increase on 2023.



Our Christmas fair

A huge thanks goes out to everyone who helps to support our events from donating money, to setting up and clearing down, rocking up and enjoying themselves. Without support we could not achieve what we did in 2024. Although we have some huge fundraising goals going forward we must always reflect on the achievements made. We should feel proud of what we do with the resources we have available.

At a glance:

	2022	2023	2024
Plant Sale	£3121	£3071	£3085
Beer Festival	£4245	£4082	£4316
Christmas Fair	£1100	£1760	£2120

Fabric

David Garrett Deputy Warden, Fabric.

The ongoing care and maintenance at St Mary’s never stops! Our beautiful Church is open for most of the week and therefore suffers from constant wear and tear!

I am very grateful for all the time given by those who regular help to clean and care for the Church. Please come and join us if you can. We are also fortunate to have some members of the congregation led by our Vicar, who can fix some of the “handyman jobs”, such as fixing locks and replacing light bulbs!

The major external work is the cleaning of the top gutters, which is being done by Clarke Roofing.

Finally, we have set up a formal Fabric Group led by Graham Loving, to look into replacing the lighting and heating of St Mary’s. This project that has often been talked about, but is now much needed. This same group is also looking into “redeveloping” our Church building internally and will be reporting back with a “redevelopment project”, of exciting new ideas.

David

Social Responsibility

Eco-Church

Anne Stone

We have been quite active this year,

- Supporting the flower ladies in Edna's garden at the rear of the church.
- Supporting Fair Trade with the sale of Advent calendars and Easter Eggs and the occasional Sunday stall.
- Supporting Christian Aid with a coffee morning and selling posies at the plant sale.
- Continuing our 3 monthly e newsletter
- Organised the sustainable harvest lunch with soups and crumbles (all made from home grown or foraged ingredients). Donations were requested for the Hunger Project but donations were considerably less than the previous year. This was disappointing.
- Our Green Sunday this year was thoughtful with members of the congregation giving testimonies on how their faith affected their attitude towards creation care.
- Encouraging people to have a more environmental and sustainable Christmas.
- Continuing to maintain the garden organically, and for wildlife.
- We pray regularly for environmental issues especially those that affect poorer countries
- In November we took the decision to apply for our gold eco award. This did involve some arduous paperwork which we submitted in December. This was finally accepted and our assessment took place on March 25th and resulted in our GOLD Award. We are the third church in the diocese of Chichester to achieve this.



Our Bronze, Silver and Gold Eco Awards!

FSW

Karen West

This year (April 2024 - March 2025) has been a fundraising success for EG Deanery Committee. Over 9k raised by our varied events locally and assisting at the Open Gardens. We are pleased as this in turn supports local families and our very busy practitioner Kelly whose waiting list grows. The funds also allows days out arranged where appropriate by the Association and Kelly which the clients appreciate so much.

St. Mary's PCC has enhanced our efforts by providing the use of the hall for events and quarterly meetings plus a welcome donation £450 from the proceeds from the beer festival.

Our supporters also help with groceries/household necessities and year round not just at harvest time and appeals for random items for families in need always get positive responses.

So a huge thank you for your support of this worthy Sussex Charity.

KW on behalf of FSW EG Deanery Committee.

In addition to supporting FSW, St Mary's has continued to make various donations towards the below charitable organisations:

- Royal British Legion (Poppy Appeal)
- Crawley Open House (Sleep Out sponsorship)
- Christian Aid (during Christian Aid Week)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer, Christian Aid Week**, and by having representatives on the **East Grinstead's Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank** and **FSW**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

Financial Review

Overview

This report has given you all the wonderful things that St Mary's has achieved during 2024. Thanks need to go to every single person who has contributed in so many ways, but St Mary's can only survive financially through the generous continued planned giving of all of you, along with fund raising activities we have done throughout the year.

Our income is sourced from you, the congregation. Additional funding and grants are on appeal for specific projects, but do not pay for the day to day running so us, the congregation, are the long-term financial security of this wonderful church.

Fund raising is normally put in the reserve accounts and drawn on when there are extraordinary expenses. For example, we received a £5,000 bill in early 2025 as we had to fell diseased trees which were dangerous, these costs will show in next year's accounts but that takes more than one fund raising event to pay for. The PCC are planning to make major improvements in our church and the first phase is in process, which we hope to source from extra fund raising, grants and also using finances from the reserve accounts.

The PCC has been mindful of the overall impact of global factors on people's finances but the church like our homes has costs to meet and our regular incomes needs to increase to meet these costs. During 2024 the purchase of new church linen, the new Gospel book, and the Collectin in the porch were all paid for by donations from a few of our congregation, so thanks go to them for their generosity.

Planned Giving from the congregation is via Standing Order (administered by the Gift Aid Secretary) or the Parish Giving Scheme (administered by PGS) is our main income. We would like to encourage more members to become planned givers if not so already, planned giving continues to be our focus for regular income. In my role as Treasurer, I am also the Giving and Gift Aid Secretary so please contact me in confidence if you would to become a planned giver or need to adjust your present giving.

The St Mary's 100 club currently has 33 members with 55 tickets so space for many more. One ticket is £5 a month. There is a quarterly draw. Half of the income funds the three prizes and the other half of income is used for savings into the R&R fund. Net profit for 2024 was £1,563.87.

The Diocese a couple of years ago set out what it expects each church to contribute, for a long time we have not been able to meet this and are still paying below what is expected, this needs to be met if we are to ensure a full time priest at St Mary's should our current incumbent move to another parish. Please follow this link for an informed explanation of how our parish share funds the wider parish mission and ministry ([How does parish share fund parish mission and ministry? - YouTube](#)).

Finances

The following pages detail our finances for 2024, please contact the Treasurer if you have any questions regarding anything contained within this report.

The total receipts on general unrestricted funds received were £97,606.47. The total receipts on restricted funds were £2,389.57. The total funds received on endowed funds were £7,687.07. Making a grand total of receipts as £107,683.11.

The total expenditure on general unrestricted funds was £100,051.94.

We received a £1,000 grant which was a fund-raising matching scheme from Barclays Bank.

The amount of Income tax recovered via the PGS (DD giving) was £5,397.97. The amount of Income tax recovered via HMRC (SO giving and misc giving/collection plate) was £4,177.16. Total Gift Aid recovered £9,575.13.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, occasionally the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified.

*Su O'Neill - Treasurer, Giving & Gift Aid Secretary and Electoral Roll Officer
stmaryschurcheg@gmail.com*

Annual Financial Report for 2024 - Statement of Financial Activities

Receipts and Payments 2024	<i>Unrestricted</i>	Restricted	Endowed Funds	Total	Total
	General Fund	Funds		All Funds 2024	All Funds 2023
	£	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Church					
Giving	48,157.64			48,157.64	49,427.19
Appeals / Fundraising	12,931.13			12,931.13	13,142.90
Misc Giving	2,547.66			2,547.66	7,303.39
Legacies	0.00			0.00	1,000.00
Grants	1,100.00			1,100.00	1,000.00
Parish Outings	778.00			778.00	0.00
100 Club	3,206.87			3,206.87	3,142.48
Weddings & Funerals	1,680.00			1,680.00	977.07
Insurance Claim	0.00			0.00	777.51
Hall					
Rentals	10,882.00			10,882.00	12,333.37
Cottage					
Rent	15,975.00			15,975.00	15,600.00
<i>General Reserve</i>	348.17			348.17	449.59
<i>R&R Fund</i>		2,291.65		2,291.65	1,388.48
<i>Organ</i>		29.10		29.10	40.13
<i>Cottage</i>		68.82		68.82	422.03
<i>Lowdells</i>			740.58	740.58	423.16
<i>Stenning Trust</i>			6,946.49	6,946.49	6,518.39
TOTAL RECEIVED:	97,606.47	2,389.57	7,687.07	107,683.11	113,945.69
EXPENDITURE					
Church					
Parish Fees/Parish Share	26,400.00			26,400.00	24,624.00
Utilities	13,155.23			13,155.23	11,761.29
Purchases / Supplies	19,278.26			19,278.26	17,697.76
Fund Raising Expenses	3,404.86			3,404.86	3,195.36
Repairs / Renewal / Fees	11,672.43			11,672.43	17,357.86
Charity Appeals / Payments	1,545.00			1,545.00	1,059.75
Misc Costs					
Other Costs	1,796.70			1,796.70	1,105.52
Social Evens & Outreach	2,247.84			2,247.84	3,298.50
St Marys Stars Wraparound	1,588.00			1,588.00	9,223.95
Flag Pole	100.32			100.32	0.00
Oak Garden	105.40			105.40	48.00

Receipts and Payments 2024	<i>Unrestricted</i>	Restricted	Endowed Funds	Total	Total
	General Fund	Funds		All Funds 2024	All Funds 2023
	£	£	£	£	£
100 Club					
Prizes	1,560.00			1,560.00	1,320.00
Licence & Bank Charges	83.00			83.00	106.00
Hall					
Utilities	2,038.88			2,038.88	1,247.76
Repairs / Renewal	1,873.13			1,873.13	3,612.84
Building Work, Decoration & Fit Out	0.00			0.00	11,361.81
Cleaning	3,728.91			3,728.91	2,867.10
Hall Supplies & Equipment	563.87			563.87	692.35
Cottage					
Repairs / Renewal	2,359.60			2,359.60	6,207.73
Mayhews Management Fees	1,687.80			1,687.80	1,497.60
Vicarage					
Utilities / Insurance	4,420.32			4,420.32	4,428.35
Other Costs	442.39			442.39	70.15
TOTAL PAID	100,051.94	0.00	0.00	100,051.94	122,783.68

Balance Sheet (Assets & Liabilities Statement)

Investment Income - Statement of Assets and Liabilities	Unrestricted	Restricted Funds	Endowed Funds	Total all Funds 2024		Total all Funds 2023
	General Funds					
ASSETS	£	£	£	£		
Bank Current Account	11,649.02			11,649.02		5,872.53
100 Club	1,725.19			1,725.19		25.32
CBF Deposit Funds	5,227.17	41,621.56	39,607.57	86,456.30	-	84,301.49
Bank and deposit accounts	18,601.38	41,621.56	39,607.57	99,830.51	-	90,199.34
<i>Other Assets:</i>						
S P Lowdell - Investment Fund			13,860.32	13,860.32		13,554.14
W T Lowdell - Investment Fund			2,394.11	2,394.11		2,341.71
Stenning Trust - Investment Fund			197,855.86	197,855.86	-	193,428.58
The Cottage		425,000.00		425,000.00	-	-
Investments Assets at Market Value	0.00	425,000.00	214,110.29	639,110.29	-	209,324.43
Total Assets	18,601.38	466,621.56	253,717.86	738,940.80	-	299,523.77
LIABILITIES						
Income in 2024 not banked in time	-310.00			-310.00		0.00
Unpaid - see below	800.98			800.98		0.00
Total Liabilities	490.98	0.00	0.00	490.98	-	0.00
TOTAL NEW ASSETS	18,110.40	466,621.56	253,717.86	738,449.82	-	299,523.77

NB: Property valuations of Vicarage not included above as this property is owned by the Diocese

Breakdown of unpaid creditors	£	
Overpaid water invoice	-326.61	<i>Paid twice in error</i>
Ministry costs Dec 2024	35.00	<i>Missed cut off date for statement</i>
Cleaning items	8.59	<i>Missed cut off date for statement</i>
Children's Society donation	40.00	<i>Missed cut off date for statement</i>
EG Concert Band	100.00	<i>Missed cut off date for statement</i>
2024 Parish Fees	944.00	<i>Not submitted in time for statement paid in 2025</i>
Total creditors	800.98	

This Financial Report for the year 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by

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Fr A C Wogan
PCC Chairman

.....
Date

Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2024		Total All Funds 2023
	General fund					
	£	£	£	£	-	£
					-	
Planned giving (<i>excl. tax refunds</i>)	35,813.16			35,813.16	-	35,425.85
Gift Aid - Parish Giving Scheme	5,397.97			5,397.97		5,129.13
Gift Aid HMRC Recovered	4,177.16			4,177.16	-	5,645.56
Loose cash collections	2,074.35			2,074.35		2,036.65
Non-Gift-Aided Donations	1,455.14			1,455.14	-	6,743.15
Gift-Aided Donations	695.00			695.00	-	1,190.00
Giving via Collectin	781.50			781.50	-	
100 Club	3,206.87			3,206.87	-	3,142.48
Baby & Toddler donations	200.00			200.00	-	90.86
Legacy / Bequests	0.00			0.00		1,000.00
Grants	1,100.00			1,100.00		1,000.00
Insurance Claim	0.00			0.00		777.51
<i>Repairs & Restoration Fund</i>		2,291.65		2,291.65		1,388.48
<i>Lowdells</i>			740.58	740.58	-	423.16
<i>Stenning Trust</i>			6,946.49	6,946.49	-	6,518.39
Donations and Legacies	54,901.15	2,291.65	7,687.07	64,879.87		70,531.22
					-	
Fees for Weddings & Funerals	1,680.00			1,680.00		977.07
Total Charitable Activities:	56,581.15	2,291.65	7,687.07	66,559.87		71,508.29
Church Hall Rent	10,882.00			10,882.00		12,333.37
Fundraising	12,931.13			12,931.13		13,142.90
Rent from Cottage	15,975.00			15,975.00		15,600.00
Trading Activities	39,788.13	0.00	0.00	39,788.13		41,076.27
General Reserve (unrestricted)	348.17			348.17		449.59
R&R Fund (Restricted)		2,291.65		2,291.65		1,388.48
Organ (Restricted)		29.10		29.10		40.13
Cottage (Restricted)		68.82		68.82		422.03
Lowdells (Endowed)			740.58	740.58		423.16
Stenning (Endowed)			6,946.49	6,946.49		6,518.39
Investments	348.17	2,389.57	7,687.07	10,424.81		9,241.78
Parish Outings	778.00			778.00		0.00

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2024		Total All Funds 2023
	General fund					
	£	£	£	£	-	£
Sundry Receipts/Misc Giving	111.02			111.02	-	449.38
Total Other Receipts	889.02	0.00	0.00	889.02		449.38
Total received on all funds	97,606.47	4,681.22	15,374.14	117,661.83		122,275.72

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2024	-	Total All Funds 2023
	General Fund					
	£	£	£	£		
Charitable Costs						
Church						
Parish Share to Diocese	26,400.00			26,400.00		24,000.00
Parish Fees to Diocese	0.00			0.00		624.00
Gas Supply	9,686.01			9,686.01		8,317.35
Electricity Supply	2,280.00			2,280.00		2,202.00
Water Rates	311.42			311.42	-	348.94
Organist & Music	4,400.28			4,400.28	-	2,788.25
Parish Administrator	8,190.00			8,190.00	-	9,360.00
HMRC Fees	1,127.16			1,127.16	-	240.68
Telephone & Broadband	877.80			877.80		893.00
Sacristy Supplies	1,466.38			1,466.38		711.87
Fund Raising Expenses	3,137.87			3,137.87		2,690.87
Priest Expenses Mileage	536.35			536.35		544.13
Social Events & Outreach	2,247.84			2,247.84		3,298.50
Children's Corner in Church	7.00			7.00		0.00
Costs for Children's summer club	266.99			266.99		504.49
Church Insurance	3,654.69			3,654.69	-	3,560.75
Piano & Organ Tuning	1,618.00			1,618.00		1,250.40
Fees & licences	409.21			409.21	-	1,291.27
Subscriptions	1,144.30			1,144.30	-	703.16
Church Equipment	764.04			764.04		2,265.72
Incidental / Gifts	140.85			140.85		499.40
Parish Outings	1,058.00	-		1,058.00		0.00
Flag Pole	100.32			100.32		0.00
Oak Garden and Gardening	105.40			105.40		48.00
Vicarage Expenses/Office	3,289.00			3,289.00		3,217.81
Vicarage Alarm	442.39			442.39		70.15
Clergy & Incidental Expenses	190.30			190.30		688.02
Church Buildings Repairs & Maintenance (<i>misc</i>)	1,578.93			1,578.93		7,616.49
Accounting & Examiner's Fees	250.00			250.00		250.00
Architect Report	2,861.40			2,861.40		1,111.20
Bank Charges	61.50			61.50		61.99
Charitable Giving	1,545.00			1,545.00		1,059.75
100 Club						
Prizes	1,560.00			1,560.00		1,320.00
Licence and bank charges	83.00			83.00		106.00
Vicarage						
Council Tax	3,829.17			3,829.17		3,981.48
Water	591.15			591.15		446.87
					-	
TOTAL Charitable Costs	86,211.75	0.00	0.00	86,211.75		86,072.54

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2024	-	Total All Funds 2023
	General Fund					
	£	£	£	£		
Trading Costs						
Hall						
Hall Cleaning (incl. Windows)	3,728.91			3,728.91	-	2,867.10
Hall Insurance	1,218.23			1,218.23		1,186.92
Hall Electricity Supply	1,296.00			1,296.00		1,209.00
Hall Water Rates	742.88			742.88		38.76
Hall Repairs & Maintenance	654.90			654.90		2,425.92
Hall Building, Decoration & Fit Out	0.00			0.00		11,361.81
Hall Supplies & Equipment	563.87			563.87		692.35
Cottage						
Cottage Insurance	380.10			380.10		494.46
Cottage Repairs & Maintenance	1,979.50			1,979.50		5,713.27
Mayhew	1,687.80			1,687.80		1,497.60
	-					
TOTAL Trading Costs	12,252.19	0.00	0.00	12,252.19		27,487.19
Wrap Around Club	1,588.00			1,588.00		9,223.95
Total Other Payments	1,588.00	0.00	0.00	1,588.00		9,223.95
Total paid on all funds	100,051.94	0.00	0.00	100,051.94		122,783.68

Statement of Deposit Funds	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd	Balances C/Fwd
	01-Jan-24				31-Dec-24	
	£	£	£	£	£	
Endowed Funds:						
Lowdells Trust Fund	3,280.35	740.58	0.00	0.00	4,020.93	3,280.35
Stenning Trust Fund	28,640.15	6,946.49	0.00	0.00	35,586.64	28,640.15
Lowdell - SP Lowdell	13,483.02	377.30	0.00	0.00	13,860.32	13,554.14
Lowdell - William Thorold	2,328.93	65.18	0.00	0.00	2,394.11	2,341.71
Total Endowed Funds	47,732.45	8,129.55	0.00	0.00	55,862.00	47,816.35
Restricted Funds:						
R& R Fund	41,913.15	2,291.65	0.00	-4,070.00	40,134.80	41,913.15
Organ Fund	1,292.24	29.10	0.00	-1,200.00	121.34	1,292.24
Cottage Fund	1,296.60	68.82	0.00	0.00	1,365.42	1,296.60
Total Restricted Funds	44,501.99	2,389.57	0.00	-5,270.00	41,621.56	44,501.99
Unrestricted Fund:						
General Reserve	7,879.00	348.17	0.00	-3,000.00	5,227.17	7,879.00
Total Unrestricted Funds	7,879.00	348.17	0.00	-3,000.00	5,227.17	7,879.00
Total All Funds	100,113.44	10,867.29	0.00	-8,270.00	102,710.73	100,197.34

Lowdell and Stenning Trusts. The Trustees are the Vicar and Church Wardens.

- The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish.
- The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.
- Lowdells Charities, Sydney Poole Lowdell – any income to be applied towards the endowment and support of the poor of the district of Baldwins.
- Lowdells Charities, William Thorold Lowdell – income of this charity is to be used in furthering the religious and charitable work in the Parish of St Mary the Virgin East Grinstead

The Parochial Church Council of the Ecclesiastical Parish of St Mary, East
Grinstead
ANNUAL FINANCIAL REPORT FOR 2024

Independent Examiner's Report

The Parochial Church Council of the Ecclesiastical Parish of St Mary, East Grinstead
ANNUAL FINANCIAL REPORT FOR 2024

Independent Examiner's Report

I report to the trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish of St Mary, East Grinstead for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Katie Donovan

Relevant professional qualification or membership of professional bodies (if any): ICAEW

Address: 1 Sunrays, East Street, Mayfield, East Sussex, TN20 6TZ

Date: 30/04/2025